

DAVIESS COUNTY FISCAL COURT
Job Description

Job Title: Heavy Equipment Mechanic
Department: Public Works Department/Fleet Maintenance Department
Reports To: Fleet Maintenance Department Supervisor
FLSA Status: Non-Exempt
Prepared Date: November 2019

Summary: Repair and maintain heavy equipment used in the operation of the West Daviess County Landfill. Heavy equipment includes but is not limited to, dozers, trackhoes and backhoes

Essential Duties and Responsibilities: include the following. Other duties may be assigned as needed.

Diagnose equipment repair needs and performs designated repairs on county owned machines as directed.

Perform mechanical skills including, but not limited to, mechanical, electrical, pneumatic, and hydraulic troubleshooting.

Performs preventive maintenance and general equipment upkeep.

Uses diagnostic laptop computers, gauges, and instruments in all machine systems. Occasional operation of machine in the determination of repair need or repair assessment may occur.

Orders parts as needed.

Cleans tools and working area.

Supervisory Responsibilities:

This job has no supervisory responsibilities.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience: High School diploma or equivalency required, trade/vocational school education strongly preferred. 5+ years experience in Heavy Industrial Equipment/Agricultural Equipment repair required. Proficiency with computers and diagnostic systems preferred.

Language Skills: Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

Mathematical Skills: Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Reasoning Ability: Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills: To perform this job successfully, an individual should have knowledge of Word Processing software.

Certificates, Licenses, Registrations: Valid Kentucky Drivers License; Class A CDL Required

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to use hands to finger, handle, or feel and talk or hear. The employee is frequently required to walk; sit and reach with hands and arms. The employee is occasionally required to stand; climb or balance; stoop, kneel, crouch, or crawl and taste or smell. The employee must frequently lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly exposed to moving mechanical parts; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; risk of radiation and vibration. The employee is occasionally exposed to wet and/or humid conditions; high, precarious places and risk of electrical shock. The noise level in the work environment is usually moderate.