

**Minutes of the June 16, 2022, Daviess County Fiscal Court Meeting  
Held at the Daviess County, Kentucky Courthouse  
Present elected court officials: Judge/Executive Al Mattingly and County Commissioners  
George Wathen, Charlie Castlen, and Mike Koger.**

**DOCUMENTS RELATED TO TODAY'S DISCUSSIONS ARE FILED IN THE CORRESPONDING FISCAL COURT FILE.**

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The meeting opened in Prayer and the Pledge of Allegiance to the Flag.

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Treasurer Jim Hendrix presented the Treasurer's Report for May 2022.

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By a motion of Commissioner Koger, seconded by Commissioner Castlen, the court considered for approval; Minutes of the June 2, 2022 Court Meeting.

**The vote was called and with all present members voting in favor, said motion passed.**

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By a motion of Commissioner Wathen, seconded by Commissioner Koger, the court considered for approval; All Claims for All Departments.

**The vote was called and with all present members voting in favor, said motion passed.**

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By a motion of Commissioner Castlen, seconded by Commissioner Wathen, the court considered for approval; Budget Transfers for FY Ending June 30, 2022.

Assistant County Treasurer Jordan Johnson: Under our fund accounting rules and regulations, we are prohibited from having any account line where the actual expense is greater than the budgeted expense. As you're aware, we do not inflate budget estimates to guard against this, instead we budget reasonably and adjust the budget during June meetings with budget transfers. This is the second round of transfers, all of which are either offset by revenue, another expense reduction, or is an item or project approved by the court. I request your approval to make the following budget transfers, \$897,505 in the General Fund, \$46,000 in the Road Fund, \$10,800 in the Jail Fund, \$95,000 in the LGEA Fund, and \$23,900 in the Solid Waste Fund. \$750,000 of that General Fund figure represents three items: the spay/neuter clinic construction, parks project carryovers from the prior fiscal year, including the spray park playground and restrooms, and a new account required by DLG for court security expenses. All other transfers are normal operations. As a note, budget transfers do not increase the budget - we are simply moving money around within the budget. I request your approval.

**The vote was called and with all present members voting in favor, said motion passed.**

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By a motion of Commissioner Koger, seconded by Commissioner Castlen, the court considered for approval; Administrative Code Amendments.

Assistant County Treasurer Jordan Johnson: We have proposed amendments to the administrative code. The first is regarding civil leave for jury duty. Because employees receive regular wages for jury duty leave, they are required to turn over any pay received for jury duty to Fiscal Court. Since the amount typically turned over is too minor to merit consideration, this amendment sets a threshold that only jury duty pay in excess of \$40 per day is to be turned over to Fiscal Court. The remaining code changes are to our purchasing policies. The first is to raise the threshold of requirement for departments to obtain three quotes from \$1,000 to \$2,000 for any single expenditure that is not a recurring or proprietary item. Additionally, we propose to increase approval thresholds as shown, increasing supervisor maximum approval from \$500 to \$1,000, and Department Head and County Judge/Executive maximum approval from \$1,000 to \$2,000. These two maximum approval changes also change the floor of the next range from \$1,000.01 to \$2,000.01 for the Director or dual signature approval range. These rates have not been adjusted for eight years, and after review of our purchasing activity over the last few years, we believe this will improve departmental efficiency while maintaining the integrity of our internal controls. I would recommend approval.

Judge Mattingly: Eleven and a half years ago, we raised numbers to reflect the increases in material and labor costs, so it's certainly time. While it sounds like we can do anything, we went between \$2,000 and \$19,999 just with quotes, but typically when we get around that \$10,000 range, I instruct our purchasing department to bid those items as opposed to getting quotes because we want to be as judicious in the use of tax payer dollars as we can. The other thing relates to jury duty pay. They don't get much to begin with and it's a nuisance to try to get that passed back and forth.

**The vote was called and with all present members voting in favor, said motion passed.**

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By a motion of Commissioner Wathen, seconded by Commissioner Castlen, the court considered for approval; Contract with the Daviess Co. Public Schools for the Transportation of Non-Public School Students.

County Treasurer Hendrix: This is an annual contract with the school system. The school will track the actual cost and then we true up at the end of each year. Nothing has changed from the prior year.

**The vote was called and with all present members voting in favor, said motion passed.**

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By a motion of Commissioner Wathen, seconded by Commissioner Castlen, the court considered for approval; Contract with Green River District Health Department Relating to Employee Vaccinations.

Treasurer Hendrix: This is an annual contract for employee vaccinations. Prices have increased, but as you know, in this market, everything's increasing. The increase was not that significant.

**The vote was called and with all present members voting in favor, said motion passed.**

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By a motion of Commissioner Koger, seconded by Commissioner Wathen, the court considered for approval; Award **Bid No. 33-2022**: Crushed Limestone (Annual) to Yager Materials as follows:

Assistant County Treasurer Jordan Johnson: This annually occurring bid is for the provision of limestone, river gravel, and sand for all departments, primarily for the Road and Solid Waste departments. We recommend award to the only bid submitted of Yager Materials for the presented rate schedule. There were no exceptions, rate increases were moderate, but in line with prior years. They are our current vendor and we have experienced no issues, so I would recommend approval.

**The vote was called and with all present members voting in favor, said motion passed.**

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By a motion of Commissioner Koger, seconded by Commissioner Wathen, the court considered for approval; Reject **Bid No. 34-2022**: One (1) New Manure Spreader (Landfill).

Assistant County Treasurer Jordan Johnson: This bid was for the provision of a manure spreader for the land farming project at the West Daviess County Landfill. We only received one bid that contained exceptions and pricing outside of the range of what we would deem acceptable. After speaking to local vendors, it does not appear that we will be able to secure a unit before the end of this year given supply chain issues. Landfill management can work around this for the fall season and, once availability is verified, we will re-bid this item to secure a unit before the spring season of 2023. Though the timeline is now unknown, I would estimate we will re-solicit bids within the next 3-4 months. That said, I would recommend rejection of this bid.

**The vote was called and with all present members voting in favor, said motion passed.**

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By a motion of Commissioner Koger, seconded by Commissioner Wathen, the court considered for approval; Hire Daniel Hatcher as Road Dept. Utility Laborer eff. June 20, 2022.

**The vote was called and with all present members voting in favor, said motion passed.**

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By a motion of Commissioner Koger, seconded by Commissioner Wathen, the court considered for approval; Reappoint Claud Bacon (S1T) [#11.2022](#) and Appoint Andrew Howard (Kyle Aud S2T) [#12.2022](#) to the Owensboro-DC Convention and Visitor's Bureau (3-Yr. Term) Eff. 6/30/22.

**The vote was called and with all present members voting in favor, said motion passed.**

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By a motion of Commissioner Castlen, seconded by Commissioner Wathen, the court considered for approval; Reappoint Brandon Gentry (S1T) #13.2022 to the Dental Clinic Board (2-Yr. Term) Eff. 7/1/22. **The vote was called and with all present members voting in favor, said motion passed.**

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No other business was brought before the Daviess County Fiscal Court.

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No Public Comments were received.

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Comments by Daviess County Fiscal Court:

Judge Mattingly: The next court meeting is set for noon on Thursday, June 30. Both Commissioners Castlen and Wathen announced that they will be out of town for that meeting, but may attend electronically. This meeting is being held to approve end of year budget transfers.

County Attorney Claud Porter instructed the court to include on the public meeting notice the fact that the two commissioners would be attending the June 30<sup>th</sup> meeting electronically.

Judge Mattingly: The first court meeting in July has been rescheduled from July 7<sup>th</sup> to July 12<sup>th</sup> at noon.

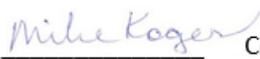
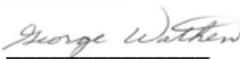
Judge Mattingly: Please be mindful of those Veterans who experience PTSD and stop lighting fireworks at a respectful nightly hour on and around the July 4<sup>th</sup> Holiday.

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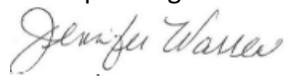
Without objection, Judge/Executive Mattingly adjourned the meeting.

**SO ORDERED THAT COURT STAND ADJOURNED.**

Judge-Executive Al Mattingly  Commissioner Charlie Castlen 

Commissioner Mike Koger  Commissioner George Wathen 

I, duly appointed Daviess County Fiscal Court Clerk Jennifer Warren, hereby certify that the above corresponding Order Book minutes were approved by the court on June 30, 2022.



Jennifer Warren  
Daviess County Fiscal Court Clerk