

CHRISTMAS AT PANTHER CREEK 2021
NOVEMBER 26 – JANUARY 2
5:15 PM – 9:30 PM (NIGHTLY)

GUIDELINES:

- Arrive no later than 5:15 pm each night and plan to stay until 9:30 pm
- Minimum of 2 per night to work and be present at all times and 3 workers on Friday and Saturday nights
- Workers must be at least 15; one adult OVER THE AGE OF 21 must be present at all times
- No more than three cars are allowed to be parked by the collection booth; additional cars are to be parked on west end of parking lot
- Soliciting additional contributions is strictly prohibited; however, if someone wants to make an additional contribution you are able to accept it
- Contributions MUST BE delivered to the Daviess County Fiscal Court Parks and Recreation Administrative Offices between the hours of 8 a.m. and 4 p.m. the first business day after money is collected.
- Contributions will be presented to the selected organizations by Daviess County Fiscal Court during a regularly scheduled meeting in January.
- Each organization is required to provide adequate change for each night (suggested change \$200 in \$5 bills)
- Although the collection booth will be heated; food, drinks and clean-up will be the responsibility of the collection organization
- Each evening the collection booth will be unlocked and relocked by an employee of Daviess County Fiscal Court Parks and Recreation
- Dress for the event will be determined by the weather, although a warm area will be provided please don't assume that you will be able to collect fees from inside the "warm area"; some time will be spent standing in the cold elements.
- Shift rotations are recommended for each night but are not required, and two people are not required to stand on the side of the road at all times (one can be re-warming on an as necessary basis).

- Daviess County Fiscal Court Parks and Recreation will be utilizing the local Messenger-Inquirer to publicize the event; however, each organization is allowed to promote the event to their preferred extent, i.e. church bulletins, social media accounts, newsletters or organization announcements. (*PLEASE LIST DAVIESS COUNTY FISCAL COURT PARKS AND RECREATION AS PRIMARY SPONSOR*)

- PLEASE CALL AS SOON AS YOU KNOW THAT YOU AREN'T ABLE TO COVER AN ASSIGNED NIGHT... DAVIESS COUNTY FISCAL COURT PARKS AND RECREATION WILL PROVIDE SOMEONE TO COLLECT MONEY, HOWEVER YOUR ORGANIZATION WILL NOT RECEIVE THAT NIGHTS PROCEEDS

- EMERGENCY PHONE NUMBERS:
Panther Creek Park 270-316-6995
Ross Leigh 270-316-4091

