

DAVIESS COUNTY FISCAL COURT
Job Description

Job Title: Veterinarian
Department: Animal Control
Reports To: Director
FLSA Status: Non-exempt
Prepared Date: 2020

Summary: To perform and oversee all veterinary services for shelter animals. Maximize the use of clinic resources to ensure animal resident medical care at a minimum cost. Operate clinic, provide medical care, humane care and treatment to all animals in accordance with the policies and procedures established by the State of Kentucky, Daviess County Fiscal Court and Daviess County Animal Control.

Essential Duties and Responsibilities: include the following. Other duties may be assigned.

Direct and conduct a cost contained sterilization program, including performance of ovariohysterectomies and castrations on animals, some juvenile. Supervise all aspects of the procedures including anesthesia and post-operative care.

Diagnose and treat medical conditions in all shelter animals. Follow progress of all patients placed on treatment, keeping records and final outcomes in coordination with policies and procedures

Direct, conduct and evaluate treatment plans, disease control measures, and hands-on medical care and progress of animals housed at the shelter including, but not limited to:

- o vaccination protocols
- o nutrition and feeding protocols
- o parasite control measures
- o housing and sanitation
- o treatment protocols for routine infectious diseases
- o preventative medicine procedures
- o emergency evaluation, treatment and procedures
- o pre-adoption and/or agency transfer exams and certifications in accordance with State and Federal regulations

Create, implement and measure compliance with procedures and protocols to ensure continued health

Develop, conduct and monitor medical program protocols and procedures

Perform non-sterilization surgical procedures when deemed appropriate for the adoptability of a shelter animal

Assist in development of public programming for:

- o Spay and neuter
- o Trap, neuter, return (TNR)/return to field (RTF)

Various duties as assigned by the Director

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience: Doctor of Veterinary Medicine; Graduate of an accredited school of veterinary medicine. Unencumbered licensed to practice veterinary medicine in Kentucky. Must possess DEA license. USDA accreditation preferred, but not required.

Certificates, Licenses, Registrations: Valid Kentucky driver's license

Language Skills: Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

Mathematical Skills: Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of money and weight measurement, volume, and distance.

Reasoning Ability: Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills: Knowledge of word processing software.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, walk, sit, reach with hands and arms, stoop, kneel, crouch, or crawl, and talk or hear. The employee is regularly required to use hands to finger, handle, feel, climb, or balance, taste or smell. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include distance vision, color vision, peripheral vision, and depth perception.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to fumes or airborne particles and outside weather conditions. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.