

INAPPROPRIATE CONDUCT POLICY

Daviess County Parks & Recreation will follow specific guidelines when dealing with inappropriate conduct exhibited by players, spectators, officials, sponsors, participants, supervisors, managers, coaches, playground officials or league officers.

Inappropriate Conduct must be reported in writing with witness listed. You may obtain a form to file a complaint from the playground concession stand or by writing or calling Daviess County Parks and Recreation. This form must be filled out in its entirety and returned in a timely manner to a playground officer or Daviess County Parks & Recreation. If after a reasonable amount of time you have not heard from the playground or league, contact Daviess County Parks & Recreation.

All inquiries will be handled at the lowest level possible (i.e.: playground board, league board).

Inappropriate Conduct may result in penalties ranging from a letter of reprimand to dismissal from Daviess County Playgrounds and Daviess County Parks.

**To obtain a form, write or call:
Daviess County Parks & Recreation
2620 Hwy 81
Owensboro, KY 42301
Telephone (270) 685-6142**

REQUEST FOR INQUIRY

PLAYGROUND: _____ **TEAM NAME:** _____

PERSON TO BE INVESTIGATED: _____

TITLE OF ABOVE NAMED (coach, parent, officer, etc.): _____

DATE OF INCIDENT: _____

**I hereby request the officers of this playground to investigate and take appropriate action in regard to the following incident(s) described involving the above-named individual.
(List full details - use reverse side, if necessary)**

I believe that this matter merits investigation because:

I certify that the information set forth above is true and correct, to the best of my knowledge and belief: THE FOLLOWING INFORMATION MUST BE COMPLETE TO BE VALID.

NAME (PRINT): _____ **SIGNATURE:** _____

ADDRESS: _____

PHONE (Day): _____ **(Night):** _____

NAME OF CHILD: _____

NAME OF WITNESS: _____ **PHONE:** _____

MAIL OR DELIVER COMPLETED FORM TO A PLAYGROUND OFFICER.